

## **Guidelines for the granting of scholarships**

### I. Preamble

The Alfred Herrhausen Gesellschaft works to promote a free and open society and its cohesion. Democracy, the social market economy and sustainability are the foundations of such a society. Our work is based on the values that Alfred Herrhausen pursued in his own life and work: freedom and responsibility; competition and compassion.

These values form the basis for selecting and funding scientific studies, for instance, awarding prizes, scholarships or other financial grants in accordance with our Articles of Association.

The guidelines on selecting and funding scientific studies include the following aspects, which may vary depending the type of scholarship to be awarded:

- I. Application process
- II. Selection criteria and selection procedure
- III. Funding
- IV. Final provisions

The granting of funding to individual projects will be announced with an appropriate notice period on the relevant project area of the Alfred Herrhausen Gesellschaft website. Exceptions can be made in individual cases.

### I. Application process

Those entitled to apply

include:

- Students of all disciplines enrolled as degree students at state-run/state-recognised scientific universities, teacher-training colleges, colleges of fine arts and music and universities of applied sciences.
- Students of all university degree courses (e.g. B.A., M.A., state examinations, doctorate programmes, etc.)
- Students on dual study programmes, provided the course of study is being completed on a full-time basis at a state or state-recognised university. The latter must be documented via confirmation of enrolment at the relevant university.
- For the purpose of awarding grants for academic research projects, the pool of eligible applicants shall also comprise professors and university graduates holding posts as lecturers in Germany or at international academic institutions.

## Legal Notices

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#### Application documents

The following documents shall be attached to the application file in German or English and submitted by the applicant in digital form (PDF format) to the Alfred Herrhausen Gesellschaft to [info.ahg@db.com](mailto:info.ahg@db.com):

- CV in tabular format of no more than one page in length, together with date and signature
- All documents required to enable verification of the information provided in the CV (e.g. copies of all university certificates or records of achievement acquired up to the time of application).
- Confirmation of enrolment/certificate of study
- Residence and work permit (where applicable)
- A cover letter of no more than one page in length
- Depending on the requirements of the project to be funded, an essay may also be required

#### II. Selection criteria and process

Eligible applicants will be selected on the basis of the following criteria:

- Professional qualification with relevance for our activities
- Commitment to the values and goals of the Alfred Herrhausen Gesellschaft
- Social skills, motivation and creativity
- Proficient command of English
- The outline of the essay, where the latter is required

The type and scope of the selection process will be determined and made known when the funding programme is announced:

The standard process stipulates that the Alfred Herrhausen Gesellschaft conducts a pre-selection of all the applications submitted. A panel of experts assesses the applications on the basis of specific criteria and, together with the Alfred Herrhausen Gesellschaft, decides which applicant should be awarded the scholarship.

#### III. Funding

The Alfred Herrhausen Gesellschaft makes the final decision on the financial and/or conceptual support for each project.

Travel scholarships granted by the Alfred Herrhausen Gesellschaft cover the costs of travel, accommodation and meals.

The assignment of a scientific project generally involves the granting of financial support. The funding amount will be specified when the funding programme is announced.

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#### IV. Final provisions

Recipients of funding from the Alfred Herrhausen Gesellschaft are expected to submit a final report within six weeks of the completion of the project.

The specifications, type and scope of the report will be defined for each call for proposals. Upon presentation of this document, the Alfred Herrhausen Gesellschaft confirms participation in a funding programme.