

Legal Notices

Alfred Herrhausen Gesellschaft

Privacy notice for applicants

Please read this Privacy Notice carefully as it outlines how and why the Alfred Herrhausen Gesellschaft mbH (hereinafter referred to as “AHG”) uses your personal information when you apply for a scholarship. It also explains your rights in accordance with data protection law. If you have any questions or concerns about this Privacy Notice, please refer to the “How to contact us” section at the end of the Privacy Notice.

The responsible office is:
Alfred Herrhausen Gesellschaft
Unter den Linden 13-15
10117 Berlin
Tel. +49 (0) 30 3407-3401
Email address: info.ahg@db.com

What information does AHG gather?

When you send us your CV, you have to provide us with personal information, such as:

- Name;
- Address (including postcode);
- Telephone number(s);
- Email address;
- Authentication/Identity document details (where applicable);
- Professional experience;
- Qualifications.

You are not required to provide AHG with the following information, but may do so on a voluntary basis if you so wish:

- Date of birth;
- Nationality;
- Visa/residence permit;
- Gender;
- Disability (including whether special provisions need to be made for interviews/assessments).

In addition to the information you provide to AHG directly, we may also gather information about you from other sources, such as websites on which you have voluntarily made your personal information available publicly (for instance, LinkedIn.com).

In some countries, AHG is required to inform you of the statutory requirements which permit it to gather and process your personal information. AHG records your information in order to enter into a contract with you or because it is within AHG’s justified interests as a scholarship provider.

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How does AHG use your personal information?

AHG uses your personal information for the following purposes:

- To assess your eligibility for one of AHG's scholarships and in the interviews/assessments mentioned below. Copies of the information you provide and any further correspondence will be retained to process your application and as a record of AHG's operating and recruitment processes (see "How long does AHG retain your personal information" for further details);
- In order to ensure diversity and equal opportunities within AHG, where legally permitted, we analyse all additional information that you provide to us on a voluntary basis (see section on "What information does AHG gather" above). This information does not have any bearing on the decision to grant a scholarship and is used in an anonymised and summarised form only.

AHG may also contact you by email or telephone to discuss your application.

Who does AHG make your information available to?

Individuals within AHG will be given access to your information for processing purposes. Service providers and agents engaged by AHG are also entitled to have access to your information for these purposes. These are bound by AHG's written data privacy instructions. Recipients of your personal information may, for example, include event service providers. Furthermore, panel members obliged to observe secrecy may be granted access to your information for processing purposes.

In certain circumstances, we may also be required to disclose your personal information to bodies inside or outside AHG for legal, regulatory or risk management purposes, such as when required to do so by a court, the police, or another law enforcement or regulatory authority.

How long does AHG retain your personal information?

AHG will retain your personal information for as long as is necessary to process your application. However, even if your application is unsuccessful, AHG reserves the right to retain your information for a period of two years (or six months in Germany, unless you have expressly consented to AHG's retaining your information for two years) in the event that suitable alternative scholarship opportunities become available in the future. If you no longer wish AHG to store your personal information, or if you wish to withdraw your application, please contact AHG and it will delete your information from its systems unless it is required to retain certain information on you for legal and regulatory reasons after your contract with it has ended.

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What are your rights regarding your personal information?

Every person concerned (data subject) has the right of access pursuant to Article 15 GDPR; the right to rectification pursuant to Article 16 GDPR; the right to erasure (“right to be forgotten”) pursuant to Article 17 GDPR; the right to restriction of processing pursuant to Article 18 GDPR; the right to object pursuant to Article 21 GDPR; and the right to data portability pursuant to Article 20 GDPR. The restrictions set out in sections 34 and 35 of the German Federal Data Protection Act (BDSG) apply to the right of access and to the right to erasure. Furthermore, data subjects have the right to lodge a complaint with a supervisory authority (Article 77 GDPR in conjunction with section 19 BDSG).

You may revoke your consent to the processing of your personal information at any time. This also applies to the revocation of declarations of consent given to AHG prior to the entry into force of the EU General Data Protection Regulation, i.e. before May 25, 2018. Please note that revocation will only take effect in the future. Processing performed made prior to the revocation is not affected.

How can you contact AHG?

Should you have any queries, please send an e-mail to info.ahg@db.com.